

‘Outdoor Seating & Accessories for Tourism & Hospitality Business’ scheme



PART A - GENERAL TERMS AND CONDITIONS OF SCHEME

Scheme Overview

The focus of this scheme is to provide a level of financial support to **tourism and hospitality businesses**, in our town centres, to purchase or upgrade equipment to provide additional outdoor seating and, therefore, increase their outdoor dining capacity for the summer of 2021. This scheme will financially assist and support independent tourism and hospitality business owners to create outdoor dining experiences in a regulated and accessible manner. Funding under the scheme is only available to existing businesses.

All applicants will be required to comply with planning codes, legislative requirements and other compliance requirements.

1. Who is Eligible?

- This extended scheme will now provide a level of financial support to attractions, hotels, restaurants, cafés, public houses or other establishments where food is sold for consumption on the premises and now Pubs (including non-food serving) to purchase or upgrade equipment to provide additional outdoor seating and, therefore, increase their outdoor capacity for the summer of 2021.
- Commercial rates due in respect of these premises have been paid for the period up to 31st December 2019 or a payment plan is in place with Galway City Council

2. What Items are considered eligible for the scheme?

- Tables
- Chairs
- Umbrellas / Canopies
- Electric heaters
- Screens/windbreaks
- Plant stands
- Wooden Platform

The tables and chairs or other furniture shall be of robust and stable construction to prevent movement in adverse weather conditions and be agreed with Galway City Council.

Screens/windbreakers must be agreed with Galway City Council and will be subject to the following conditions;

- Screens to be plain, coloured or neutral canvas type, not more than 1 metre high, spanning between or framed by simple metal type posts.
- Screens to be manufactured from flame/fire retardant material.
- Base plates or weighted bases to screening posts must not extend outside the licensed area.
- All screens, posts and bases must be demountable.
- Screens must be sufficiently robust to prevent overturning in adverse weather conditions.
- No advertising apart from the name of the premises to be used on the screens, without the permission of Galway City Council.

3. Amount of Grant Available

The scheme will provide for up to 75% of the ex-VAT cost of equipment purchased/installed with a maximum allowable contribution of up to €4,000 per applicant.

4. Privacy & Data Protection

Personal information collected by Galway City Council is done so in order for us to process your application. Legally we can process this information as it is necessary for us to comply with our statutory / legal obligations. The protection of your personal data is a key priority for the Council and your data will be processed in line with our Privacy policy which is available at: <https://www.galwaycity.ie/privacy-policy> or hardcopy from our offices at Galway City Council. If you require further information regarding our Privacy Statement, you can contact us at dpo@galwaycity.ie

5. Applications for Funding Timeline

The scheme will be open from the 12/4/2021 for applications. Applicants will apply through their relevant Local Authority. The scheme will close on the 30/9/2021.

6. Freedom of Information

Applicants should be aware that, under the Freedom of Information Act 2014, information provided by them in this Application may be liable to be disclosed. Applicants are asked to consider if any of the information provided by them in their Application should not be disclosed because of its confidentiality or commercial sensitivity. If Applicants consider that certain information is not to be disclosed because of its confidentiality or commercial sensitivity, Applicants must, when providing such information, clearly identify such information and specify the reasons for its confidentiality or commercial sensitivity. If Applicants do not identify information as confidential or commercial sensitive, it is liable to be released in response to a Freedom of Information request without further notice or consultation with the Applicant. Galway City Council will, where possible, consult with the Applicant about confidential or commercial sensitive information so identified before making a decision on a request received under Freedom of Information.

7. Tables and Chairs Licences for Hospitality Sector

Galway City Council operates two licence structures for tables and chairs in public places and is required for the use of public space as part of this scheme. The first licence is granted on an annual basis as a 'Section 254' licence under planning legislation, where the proposal meets the specified criteria. The

second licence was introduced on a temporary basis by Galway City Council under Roads legislation in response to Covid-19.

For businesses which currently have tables and chairs in place through a Section 254 licence, fees will be waived through a free licence extension to the end of 2021. Normal terms and conditions of the Section 254 licence will apply, including the requirement to renew applications as they expire, maintain the appropriate public liability insurance policy etc.

Temporary Tables and Chairs Licences will be considered for businesses whose primary use is for the selling of food/ drink, which already provide seating and tables inside the premises, and on the ground floor, for this purpose, and do not already hold a Section 254 licence. Such businesses can apply for a short-term Covid-19 Licence, with no charge for the duration of licence under Section 71 of the Roads Act provided they meet the criteria. This short term licence will operate until the end of 2021. Applications will be reviewed on a case by case basis, with respect to the impact of the licence on neighbouring properties and the operation of the street; queuing of customers; and the safe passage of pedestrians and mobility impaired.

Applications for licences are open, with application forms available from: [Temporary Covid Street Furniture Permit Application Form March 2021](#)

For more information in relation to existing Section 254 licences, please contact planning@galwaycity.ie
For information on temporary Covid-19 Licence applications, please contact roads@galwaycity.ie
Any further information requested on the 'Outdoor Seating and Accessories for Tourism and Hospitality Scheme' please contact c&c@galwaycity.ie