

Galway City – Cultural Partnerships Fund- Guidelines

Galway City Arts Office invites suitably qualified and experienced Galway City arts organisations to submit proposals that align with the [Local Economic and Community Plan 2024-2025](#) high-level goal for **a world-class creative city region**.

Proposals will address one or more of three key cultural outcomes Outlined in the Arts Action Plan (pages 99 to 127) of the [New Directions Strategic Plan for The Arts 2021- 2026](#):

- 1) **Creative Children:** Galway City’s children and young people can flourish and achieve through creative expression throughout their lives and engage with culture that portrays the rich and unique diversity of our society
- 2) **Creative Communities:** Galway City’s communities thrive through a collaborative approach to culture, embracing diversity and finding room for all aspects of identity and expression through new ways to engage and participate
- 3) **Creative City Region:** Galway City’s Cultural Sector is innovative, collaborative, international and central to shaping new ways to create a better future.

Funding will be provided directly to the successful applicant towards the development and delivery of their project, which must provide added value and may be collaborative. Projects under this call must be completed before the end of 2025 and the applicant must demonstrate credible project timelines. Applicants will demonstrate that any proposals are differentiated/distinct from their 2024 Galway City Arts Grants funding.

The funding available is €95,000. It is anticipated that approximately five to six projects will receive support from autumn 2024 to the end of 2025.

Match Funding

A minimum of 20% match funding will be required for each project (total project costs). Contributions in kind can be used as a portion of the match funding requirement.

How to Apply

Interested applicants are requested to submit an outline 300-word proposal in writing, via email for their new collaborative programme, project, or initiative. Please include information on the activities and expected local impacts of the project, partners to be involved, the added value of this project, and an outline budget, including your funding request.

This proposal must be received via email to arts@galwaycity.ie on or before noon on Monday, 23 September 2024, with 'Cultural Partnerships 2024-5' included in the subject line. Following this, organisations with suitable proposals will be invited to submit a full application. The overall application deadline is Friday, 4 October 2024.

Evaluation Criteria and Process

Funding proposals will be subjected to an evaluation process. Proposals must clearly describe the project to be funded, how it will be delivered and the capacity to meet the various conditions associated with the call.

Stages of the Process

1. Apply with a 300-word proposal on or before noon on Monday, 23 September 2024

Applications are shortlisted based on the Assessment Criteria

2. Shortlisted applicants are informed, sent a full application form, and invited to apply with a detailed proposal by Friday, 4 October 2024.

The Arts Office-appointed assessment panel will review applications as follows:

Assessment Criteria	Marks Available
Artistic Quality and Organisational Capacity: Experience and expertise of the team/organisation(s) Describe who you are and the focus of your work. Explain the background and need.	30
Quality of proposal in terms of delivering on one or more objectives: 1) Creative Children 2) Creative Communities 3) Creative City Region.	30
Partnership and collaboration with other organisations (arts and non-arts), artists/creative practitioners, creative producers.	10
Expected outcomes and potential impact of the project.	30

Approval Procedures

In deciding the final allocations of funding to projects, the Council may take account of several factors including geographical balance and the desirability of funding a variety of different projects.

Following the decision each approved project will receive an offer in principle of grant-aid. This will be subject to compliance with the relevant conditions and subject to the satisfactory acceptance by the applicant of that offer. The approval of funding under this call does not automatically guarantee future funding under alternative funding streams for the delivery of projects.

Clarifications

If you have any queries on the fund or the application process, please email Nicola Gilcreest, Arts Development Officer at arts@galwaycity.ie with 'Cultural Partnerships 2024-5' included in the subject line. Please allow two working days for a response.

Eligibility for the Cultural Partnerships Fund

Not for profit Arts Organisations, including companies limited by guarantee (CLG), designated activity companies (DAC) and partnerships

Organisations with good governance practices

Organisations based and operating in Galway City

Organisations that show a commitment to dignity and respect in the arts workplace

Organisations that implement the [Paying the Artist](#) policy

Shortlisting Terms and Conditions

As part of this process, Galway City Council may request further documentation, such as copies of your policies and procedures.

All grant-related information will be held electronically, and the Freedom of Information Act applies to all records, including applications and related correspondence.

To process your application, Galway City Council may need to collect personal data. Such information will be processed in line with Galway City Council's privacy statement which is available to view on [GalwayCity - GalwayCity.ie Privacy Statement](#)

Canvassing of any kind will disqualify the applicant.